



The NZDSA is looking for an Editor to join their team.

Do you share the NZDSA's passion to support, inform and advocate alongside people with Down syndrome, families, whānau and professionals? Do you want to engage with the Down syndrome community so that you can find and showcase their stories?

Then we would love to hear from you.

- Immediate start
- Part-time position
- Flexible work schedule
- Location - not area specific
- National, not-for-profit/charity organisation

Do you have?

- Editorial experience
- Excellent written and oral communication skills
- Exceptional proof reading skills
- Strong interpersonal and relationship-building skills
- Outstanding attention to detail
- Project and time management skills
- Published articles
- A passion for issues concerning people with Down syndrome and disability issues

Are you?

- self-motivated
- able to work autonomously
- well organised

Then this could be the role for you.

The Editor role requires researching, writing, editing and managing the production of the NZDSA, quarterly Journal CHAT 21 from conception to print. You will also be involved in developing, editing and proof reading for media and publications across all communication platforms and print.

The position requires that you will be organised, efficient, and able to work in a deadline-driven environment whilst managing a diverse workload. You will also need to work in a remote team environment and collaborate with the graphic designer for the publishing of CHAT 21 and other resources.

If you have experience in this sector, and you want to join the NZDSA team, then send your CV, two samples of your written work and a covering letter to:

Zandra Vaccarino, neo@nzdsa.org.nz
Applications close 30th October 2021